

# *Cloverleaf Crossing Homeowners Association*

## NOTICE OF ANNUAL/TRANSITION MEETING Tuesday, December 10, 2024 6:30 P.M.

Dear Cloverleaf Crossing Homeowners Association Homeowner,

In accordance with Article 4, Section 4.05 of the Bylaws for Cloverleaf Crossing Homeowners Association, you are hereby given notice that an Annual/Transition Meeting of the Members is scheduled for **Tuesday, December 10, 2024, at 6:30 p.m.**, via Go To Meeting

An election will be held to fill two (2) positions on the Board of Directors. If you are interested in running, please complete the Candidacy Form and return it to Legacy Southwest Property Management. Nominations will not be accepted from the floor during the meeting.

**The meeting will be held via Go To Meeting. Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/740755941>

**You can also dial in using your phone.**

Access Code: 740-755-941

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Enclosed with this notice you will find a Proxy; in the event you are unable to attend the meeting.

**To conduct the Meeting, a quorum of twenty percent (20% or 227 homes) of members must be present either in person or by proxy. If you are attending by proxy, please complete and return the proxy to [ivori@legacysouthwestpm.com](mailto:ivori@legacysouthwestpm.com) no later than Noon on Monday, December 9, 2024.**

The meeting will begin promptly at 6:30 p.m. We look forward to having you join us. If you have any questions, please call Ivori Moore at 214-705-1615, Option 8.

If a quorum is not reached by proxy, the meeting will be moved to a later date.

Regards,

Ivori Moore  
Community Association Manager

# *Cloverleaf Crossing Homeowners Association*

## *AGENDA*

### 2024 ANNUAL MEETING

**I. Call to Order**

- a. Establish Quorum
- b. Proof of Notice
- c. Introductions

**II. Financial Report**

- a. Year End Financial Report
- b. Current Financial Report

**III. Community Transition**

- a. Introduction to Candidates
- b. Voting Procedure

**IV. Adjournment**

**V. Questions & Answers**



# Cloverleaf Crossing Homeowners Association

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## PROXY

\*\*\*\*\* **Important – Do Not Discard** \*\*\*\*\*

### 2024 Annual/Transition Meeting Proxy

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below (“my Proxy Holder”) my revocable Proxy as a Member of Cloverleaf Crossing HOA. (the “Association”), at the Annual Meeting of the Association scheduled for December 10, 2024, or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints:

- Quorum purposes only  
 \_\_\_\_\_ [a member (owner) of the Association]

As the proxy holder of the undersigned, with power of substitution to vote and otherwise represent all of the membership interest of the undersigned at the Annual Meeting of the members of the Association, Inc.

#### Sign and Date

For this Proxy to be valid it must be signed and dated.

Executed this Date (specify date): \_\_\_\_\_

\_\_\_\_\_  
Your Signature-Owner/Member

\_\_\_\_\_  
Your Printed Name-Owner/Member

\_\_\_\_\_  
Property Address

\_\_\_\_\_  
E-mail Address

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy. This form may be mail or e-mailed. Please see information below.

# *Cloverleaf Crossing Homeowners Association, Inc.*

## **Candidate Questionnaire**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Introduce yourself; include business, Homeowner Association experience and number of years as a member of Cloverleaf Crossing Homeowners Association, Inc.

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Reason(s) for running for the Board of Directors. Include all neighborhood interest and goals that you would like to see accomplished for the Association.

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Areas that you think can be improved upon with the Association and Board of Directors

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What areas could you make the greatest contribution: Architectural, financial, maintenance, social, etc.

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Do you have any commitments that will deter you from serving on the Board of Directors? (Travel, employment, other meetings) \_\_\_\_\_

By submitting this form and signing below, I acknowledge that I accept those responsibilities as described in the Governing Documents of the Association if elected. I am also aware that information provided on this questionnaire will be published in the 2024 Transition Meeting Power Point.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**Please return this form via email to [ivori@Legacysouthwestpm.com](mailto:ivori@Legacysouthwestpm.com) or by mail to 8668 John Hickman Parkway, Ste, 801 Frisco, Texas 75034 by Noon on December 9, 2024.**